

MILES CITY COUNCIL MEETING

October 2, 2013

6:45 P.M.

Miles City Council met in regular session on September 4, 2013 at 6:45 p.m. , opening with a public hearing on Ordinances 13-3, building permit cost, and Ordinance 13-4, repealing 1-way alley. Council members present were: Jennifer Machande, Mayor-Pro-Tem, Brandon Hansen, Kristi Melvin, and Tim Volquardsen.

Mayor Pro-Tem Machande opened the public hearing for the purpose of citizen's comments on Ordinance 13-3, building permit cost, and Ordinance 13-4, repealing 1-way alley. There being no citizens present or any verbal or written opposition, a motion on the floor by Volquardsen and seconded by Hansen to close the public hearing. Motion carried, 4 ayes, 0 nays.

Regular session opened at 7:00 p.m.

Delegate: Maribeth Bouseman, Jackson County Prevention Coalition, explained the purpose of the Coalition.

Motion by Volquardsen and seconded by Melvin to approve dispensing of reading of the minutes. Motion carried, 4 ayes, 0 nays.

Motion by Hansen and seconded by Volquardsen to approve the agenda, with 2 additions. Motion carried, 4 ayes, 0 nays.

The police report was presented, with no officer present. There were 43 contacts made during September. Motion to approve police report by Volquardsen, seconded by Hansen. Motion carried, 4 ayes, 0 nays.

Motion by Melvin and seconded by Volquardsen to approve the Finance Report. Motion carried, 4 ayes, 0 nays.

Motion by Melvin and seconded by Hansen to approve all bills. Motion carried, 4 ayes, 0 nays.

Mayor's report: 1) Jackson County Municipal League, Crime Stoppers Minutes and Agenda. 2) Jackson County Tourism Minutes.

The Economic Development Committee has scheduled the Halloween Party for October 27 from 5-7 p.m. at the Miles Legion. Volunteer helpers are welcome.

The Streets and Alley Committee discussed the drainage ditch on Adam Avenue. The Council will review the steps necessary for repair.

The building at 431 Ferry Road was discussed. Machande will meet with the owner.

Building and maintenance concerns. 1) Troy will be taking vacation days October 4, 21-29. 2) The fence at the cemetery has been repaired. 3) The sidewalk on Ferry Road needs repair. The Council will inspect. 4) Jerry's Plumbing will repair the water line break on Ferry Road.

Mayor Portz entered the meeting.

Clerks Report: 1) Discussed utility bills on recently sold property. The Council will contact the new owners for changes of service. 2) The fax machine is not working. Two estimates were received. Motion by Machande and seconded by Hansen to purchase a stand-alone fax machine from Boss Office Supplies. Motion carried, 5 ayes, 0 nays. 3) The City needs approximately 70 more income surveys to be completed to be eligible to apply for a grant to help pay for the new sewer project. 4) Sue will be taking vacation days October 18, November 7-8.

Motion by Hansen and seconded by Melvin to approve Resolution 687, Revolving Loan to The Vault. Motion carried by roll: Hansen aye, Machande abstain, Daniels aye, Volquardsen aye, Melvin aye.

Motion by Melvin and seconded by Machande to approve Resolution 688, placing delinquent utility bill on tax rolls. Motion carried by roll: Hansen aye, Machande aye, Daniels aye, Volquardsen aye, Melvin aye.

Motion by Hansen and seconded by Volquardsen to approve 3rd reading of Ordinance 13-2, street parking, and authorizing publication. Motion carried by roll: Hansen aye, Machande aye, Daniels aye, Volquardsen aye, Melvin aye.

Motion by Machande and seconded by Melvin to approve 1<sup>st</sup> reading of Ordinance 13-3, building permit fee cost. Motion carried by roll: Hansen aye, Machande aye, Daniels aye, Volquardsen aye, Melvin aye.

Motion by Hansen and seconded by Volquardsen to approve 1<sup>st</sup> reading of Ordinance 13-3, repealing alley one-way. Motion carried by roll: Hansen aye, Machande aye, Daniels aye, Volquardsen aye, Melvin aye.

Motion by Machande and seconded by Melvin to approve the Annual Urban Renewal Report. Motion carried by roll: Hansen aye, Machande aye, Daniels aye, Volquardsen aye, Melvin aye.

Discussed 2 proposals for geotechnical testing. Will ask IIW to extend the offer, as the property owner has not given permission.

Motion by Hansen and seconded by Melvin to approve the application for exemption of water and sewer fees for one year to the new business at 332 Ferry Road. Motion carried, 5 ayes, 0 nays.

Motion by Machande and seconded by Hansen to approve IIW as project engineer for sewer project. Motion carried, 5 ayes, 0 nays.

Motion by Hansen and seconded by Melvin to approve building permit for Wimpey. Motion carried, 5 ayes, 0 nays.

The Outstanding Obligations Report has been submitted to the State.

Motion by Melvin and seconded by Machande to adjourn at 8:00 p.m. Next meeting November 6.

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Bills as listed:			
Preston Times (publications)	\$ 296.95	DNR(annual use fee)	\$ 66.00
Clinton National Bank (water tower loan)	\$ 1,740.23	Bruhn Plumbing (graves)	\$ 200.00
Black Hills Energy (gas)	\$ 101.93	MasterCard (toner)	\$ 175.20
Test America (water & sewer testing)	\$ 407.40	City of Preston (police)	\$ 2,351.85
John L. Franks (tape, caulk)	\$ 60.56	City FICA	\$ 514.99
Miles Telephone (phone and internet)	\$ 101.17	Midwest Business (copies)	\$ 52.20
Preston Hrdw (mouse traps, steel wool)	\$ 17.58	Sue Papke (mileage)	\$ 79.66
Troy Alderman (cell phone)	\$ 10.00	City IPERS	\$ 601.14
Alliant Energy (electric)	\$ 3,197.09	Miles Post Office (postage)	\$ 33.00
Allied Waste (garbage)	\$ 2,545.18	Sept salaries (actual)	\$ 6,731.75
AgVantage (gas, DF)	\$ 462.23	Earl Cherry (comp fix)	\$ 65.00
Boss Office (paper, labels)	\$ 52.99	ECIA (ordinances)	\$ 75.00
Keeney Welding (pipe repair)	\$ 105.00	Matt Parrott (register)	\$ 25.04
Waste Authority (landfill assessment)	\$ 1,729.94	Hawkins (chemicals)	\$ 263.50
State Hygienic Lab (testing)	\$ 559.00	Kunau (oil)	\$ 109.99
Jerry's Plumbing (pumpout)	\$ 500.00	Jackson County EMA (emerg managem	\$ 1,223.75
Bodine (sewer cleanout)	\$ 233.40	Badricks (parts)	\$ 34.65
State of Iowa (sales tax)	\$ 1,191.00		
Total	\$ 25,914.37		
Kimberly Shady (Pd 9/25/2013)	\$ 5,000.00		

September 2013

	Receipts:	Disbursements:
General Fund	9,550.34	5,793.37
RUT	2,574.68	8,588.35
RUT 28E	4,066.67	6,386.25
Sewer	4,982.16	9,514.23
Water	5,737.63	5,127.82
Garbage	5,152.47	4,108.88
Cemetery ME	1,000.00	267.95
Ec. Development	2,829.20	1,000.00
Revolving Loan	-0-	5,000.00
Cemetery Spec.	-0-	-0-
Perpetual Care	-0-	-0-
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Totals	34,893.15	45,786.85